

MORIAH CENTRAL SCHOOL

DATE OF MEETING: JULY 5, 2011

TYPE OF MEETING: RE-ORGANIZATIONAL MEETING  
REGULAR MEETING

**I. CALL TO ORDER**

The Re-Organizational/Regular Meeting of the Moriah Central School Board of Education was called to order by Superintendent William Larrow @ 6:00 PM.

**II. ROLL CALL OF BOARD MEMBERS**

Members Present

Members Absent

Administration

Mr. Breeyear  
Ms. Decker  
Mr. French  
Mrs. Jaquish

Mrs. Kazlo

Mr. Larrow  
Mrs. Burch  
Mrs. Langey  
Mr. Breeyear

Mrs. Olcott  
Mrs. Rice  
Mr. Stahl  
Mr. Winters

Mrs. Gilbo  
Ms. Brassard  
Mr. Cross

**I. PLEDGE OF ALLEGIANCE**

All present joined in the Pledge of Allegiance.

**II. ITEMS FOR BOARD ACTION**

1. Swearing in of New Members

Ms. Brassard administered the Oath of Office to new Board Members: Terrie Decker, Timothy Breeyear, and Jody Olcott.

2. Election of Temporary Chairperson

Motion made by Mrs. Olcott, seconded by Mr. French to elect Mr. Larrow as the Temporary Chairperson. All in favor. Motion carried.

3. Election of President

Motion made by Mr. Stahl, seconded by Mrs. Olcott to nominate Charles French for the Office of President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mr. Breeyear		Mr. French

Ms. Decker  
Mrs. Jaquish  
Mrs. Olcott  
Mrs. Rice

Mr. Winters

6 YES, 0 NO, 1 ABSTENTION. Motion carried.

4. President Sworn in by Clerk  
Ms. Brassard administered the Oath of Office to Mr. French.
5. President Presides
6. Election of Vice President  
Motion made by Mr. French, seconded by Mrs. Olcott to nominate James Stahl as Board Vice-President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mr. Breeyear		Mr. Stahl

Ms. Decker  
Mr. French  
Mrs. Jaquish  
Mrs. Olcott  
Mrs. Rice  
Mr. Winters

7 YES, 0 NO, 1 ABSTENTION. Motion carried

7. Election of Clerk  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to nominate Stacey Brassard to the position of Board Clerk. There were no other nominations. All in favor. Motion carried.
8. Swear in New Officers  
Ms. Brassard administered the Oath of Office to Mr. Stahl.  
Mr. French administered the Oath of Office to Ms. Brassard.
9. Appoint District Treasurer – Valerie Mildon  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Valerie Mildon as the District Treasurer. All in favor. Motion carried.
10. Appoint Purchasing Agent – Valerie Mildon  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Valerie Mildon as the District Purchasing Agent. All in favor. Motion carried.
11. Appoint School Physicians – Hudson Headwaters Health Network  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Hudson Headwaters Health Network as our School Physicians. All in

favor. Motion carried.

12. Appoint Stenographer for Board Meetings – Stacey Brassard  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Stacey Brassard as Board Stenographer. All in favor. Motion carried.
13. Appoint Central Treasurer – Extra Class Activity Accounts; High School Principal or Superintendent to Countersign Checks – Stacey Brassard  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Stacey Brassard as the Central Treasurer. All in favor. Motion carried.
14. Appoint Attendance Officers – School Nurses to Serve  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint the School Nurses to serve as Attendance Officers. All in favor. Motion carried.
15. Appoint School Legal Officer – Hogan & Sarzynski/Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Hogan & Sarzynski along with Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley to serve as our School Legal Officer. All in favor. Motion carried.
16. Appoint Fiscal Advisor – Mark Vislofsky, of Fiscal Advisors & Marketing  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Mark Vislofsky as the District Fiscal Advisor. All in favor. Motion carried.
17. Appoint Records Management Officer – Jean Allen  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Jean Allen as the Records Management Officer. All in favor. Motion carried.
18. Appoint Bond Counsel – Trespasz and Marquardt  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Trespasz and Marquardt as the District Bond Counsel. All in favor. Motion carried.
19. Designate Bank – Glens Falls National Bank  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Glens Falls National Bank as our designated bank. All in favor. Motion carried.
20. Set Regular Meeting Date and Time – Third Tuesday of Every Month at 6:00 PM

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to set the regular meeting date and time for the third Tuesday of every month at 6:00 PM.

**\*\*Exceptions will be advertised in advance\*\***

Meeting change notice new meeting dates 2011-12:

February Regular Meeting: 2/14/12

May Regular Meeting: 5/8/12

All in favor. Motion carried.

21. Designate Official Newspaper – Press Republican

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to designate the Press Republican as our official newspaper. All in favor. Motion carried.

22. Designate Superintendent and/or Board President to Certify Payrolls

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to designate the Superintendent and/or Board President to Certify Payrolls. All in favor. Motion carried.

23. Establish Petty Cash Funds:

Central Office	\$100	Superintendent
High School Office	\$75	High School Principal
Central Office	\$100	Tax Collector

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to establish the above mentioned petty cash funds. All in favor. Motion carried.

24. Authorize Treasurer to Sign all Checks with the Superintendent to Sign in the Absence of the Treasurer

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to authorize the Treasurer to sign all checks with the Superintendent to sign in the absence of the Treasurer. All in favor. Motion carried.

25. Authorize Bonding of the following Personnel

Recommended Action from the Superintendent:

“That the Board of Education move to approve the bonding of the following personnel: Superintendent: \$200,000, Business Manager \$200,000, District Treasurer \$500,000, District Tax Collectors \$500,000, and Courier \$100,000, with the following motion made by Mr. Stahl, seconded by Mrs. Jaquish. All in favor. Motion carried.

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to recommend the following recommended action from the Superintendent:

Whereas, the Board of Education of the Moriah Central School District wishes to protect the members of the Board of Education and any School District Officers in actions brought against them

or in any action or proceeding touching any District property or involving its rights or interests; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its employees, officer, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the School District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

Be it resolved, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023 and Section 3028, subject to the procedural requirements set forth therein.

All in favor. Motion carried.

26. Authorize Continuance of All Board Policies

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to authorize the continuance of all board policies. All in favor. Motion carried.

27. Authorize Participation in Federal and State Grant Programs and to Authorize the Superintendent to Sign all Necessary Forms

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to authorize participation in Federal and State Grant Programs and to authorize the Superintendent to Sign all necessary forms. All in favor. Motion

carried.

28. Authorize Participation in New York State Athletic Insurance Program for Football  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to authorize participation in the NYS Athletic Insurance Program. All in favor.  
Motion carried.
29. Authorize Excusing 7<sup>th</sup> and 8<sup>th</sup> Grade Pupils during June Regents Week in Order to Provide Adequate Staff and Facilities for Regents.  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to authorize excusing 7<sup>th</sup> and 8<sup>th</sup> grade pupils during June Regents Week in order to provide adequate staff and facilities for regents. All in favor. Motion carried.
30. Appoint Board President to Serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to Act as Alternate.  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint the Board President to serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to act as alternate. All in favor. Motion carried.
31. Appoint Tax Collectors – Jean Allen, Lena Aitner, Mary Jane Marcil  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint Jean Allen, Lena Aitner, and Mary Jane Marcil as tax collectors. All in favor.  
Motion carried.
32. Cooperative Purchasing Agreement  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish  
**BE IT RESOLVED**, that the Moriah Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2011-12 school year. All in favor. Motion carried.
33. Appoint CPSE, CSE, and Sub CSE Committees  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint the CPSE Committee as attached to these minutes. All in favor. Motion carried.  
**\*Attachment**  
  
Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint the CSE Committee as attached to these minutes. All in favor. Motion carried.  
**\*Attachment**

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to appoint the sub CSE Committee as attached to these minutes. All in favor. Motion carried.

**\*Attachment**

34. Approve Surrogate Parents

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to approve Angie Coburn as a Surrogate Parent for the Moriah Central School District. All in favor. Motion carried.

35. Approve Impartial Hearing Officers List

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to approve the Impartial Hearing Officers List for the Moriah Central School District. All in favor. Motion carried. **\* List attached to minutes**

36. Approve 2011-12 Stipends

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to approve the list of stipends for the 2011-12 school year. All in favor. Motion carried.

**\* List attached to minutes**

### **III. REGULAR SESSION/REGULAR MEETING BEGINS**

### **IV. COMMENTS FROM THE PUBLIC**

### **V. REPORTS**

a. Committee Reports

Building Committee – Capital Project Discussion

Returned to National Grid on 6/25/11

### **VI. ITEMS FOR BOARD ACTION**

a. **IRS Mileage Rate Change**

Motion made by Mr. Winters, seconded by Mrs. Jaquish to approve the mileage rate at \$0.555/mile. All in favor. Motion carried.

b. **Open Bids for Surplus**

Motion made by Mr. Stahl, seconded by Mrs. Decker to approve the following bid awards:

Various Scrap Metal – David Smith \$5

20” Rockwell Band Saw – 240 volt motor – RG Blaise \$251

Table Saw – 120 volt motor – RG Blaise \$201

1977 Toro Riding Grass Trimmer – RG Blaise \$201

1995 International School Bus #44

VIN #: 1HVBDABN9SH225169 – RG Blaise \$751

1999 Amtran School Bus #48

VIN#: 1HVBJABN5XA087509 – Reg Facticeau \$1801.01

2001 Amtran School Bus #50

VIN#: 1HVBJABN21A933361 – Reg Facticeau \$2101.26

A comment was made that Victor Mandy suggested we keep bus #44 for parts. Mr. Larrow will check with Walt Cheney to see if he recommends that if not the bid will be awarded. (All bids above were awarded)

All in favor. Motion carried.

**c. Approve 2<sup>nd</sup> Reading on Policies**

Motion made by Mrs. Olcott, seconded by Mrs. Rice to accept the 2<sup>nd</sup> reading of the policies below:

1000 – Community Relations

1130 – News Media Relations

2520 – Board Member Training

4311.1R – Display of the Flag Regulation

4526 - Computer Use in Instruction

8115 – Pesticides & Pest Management

8330 – Authorized Use of District Owned Materials & Equipment

8332 – Use of District Owned Cell Phones

All in favor. Motion carried.

**d. Formal Acceptance of Bids and Presentation of Contracts**

Motion made by Mr. Breeyear, seconded by Mr. Stahl to accept the following bid submissions and presentation of contracts as submitted by Mrs. Gilbo based on recommendations from the architect.

General Construction – Riznick Construction – base bid - \$3,923,700 including Alternates #1, #2, #3, #4, #5, #6 for a total contract value of \$4,111,090.

Mechanical – Brockway Mechanical Systems, Inc. – base bid - \$1,189,000

Electrical - Mountain Lake Electrical, Inc. – base bid - \$695,000,

including Alternates #2, #3, #4, #6 for a total contract value of \$732,800

Plumbing – Ackerman Plumbing, Inc. – base bid - \$259,000

All bids have been reviewed to be qualified low bidders and are recommended by Synthesis, LLP to be awarded for NYSED project# 15-

09-01-04-0-008-013/15-09-01-04-0-008-014

All in favor. Motion carried

**e. Approve Independent Contractor/Social Liaison– Kristin Egge**

Motion made by Mrs. Olcott, seconded by Mr. Winters to approve Kristen Egge as a social liaison paid through the Safe Schools Grant. Her salary for the 2011-12 school year shall not exceed \$30,000. All in favor. Motion carried.

**f. Confidential Employees Contract Ratification**

Motion made by Mr. Winters, seconded by Mrs. Olcott to accept the current contract between the MCS Confidential Employees and Moriah Central School Board of Education. All in favor. Motion carried.

VII. ITEMS FOR BOARD INFORMATION/DISCUSSION

- a. Letter from Cindy Grinnell – Teacher Mentor Internship Program

VIII. ADJOURNMENT

Motion made by Mrs. Olcott, seconded by Mrs. Rice to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:39 PM.

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Stacey Brassard, District Clerk