

# MORIAH CENTRAL SCHOOL

DATE OF MEETING: JULY 9, 2013

TYPE OF MEETING: RE-ORGANIZATIONAL MEETING  
REGULAR MEETING

## I. CALL TO ORDER

The Re-Organizational/Regular Meeting of the Moriah Central School Board of Education was called to order by Superintendent William Larrow @ 6:00 PM.

## II. ROLL CALL OF BOARD MEMBERS

### Members Present

Mr. Breeyear  
Ms. Decker  
Mr. French  
Mrs. Jaquish  
Mr. Stahl  
Mr. Winters

### Members Absent

Mrs. Kazlo  
Mrs. Olcott

### Administration

Mr. Larrow  
Mrs. Burch  
Mrs. Stahl  
Mrs. Langey  
Mr. Breeyear  
Mr. Cross  
Mrs. Gilbo  
Ms. Brassard

## III. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance

## IV. ITEMS FOR BOARD ACTION

### 1. Swearing in of New Members

Ms. Brassard administered the Oath of Office to new Board Members:  
Mr. Winters & Mr. French

### 2. Election of Temporary Chairperson

Motion made by Mr. Stahl, seconded by Ms. Decker to elect Mr. Larrow as the Temporary Chairperson. All in favor. Motion carried.

### 3. Election of President

Motion made by Mr. Stahl, seconded by Ms. Decker to nominate Charles French for the Office of President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mr. Breeyear		Mr. French
Ms. Decker		
Mrs. Jaquish		
Mr. Stahl		
Mr. Winters		

5 YES, 0 NO, 1 ABSTENTION. Motion carried.

**4. President Sworn in by Clerk**

Ms. Brassard administered the Oath of Office to Mr. French.

**5. President Presides**

**6. Election of Vice President**

Motion made by Mr. French, seconded by Mr. Winters to nominate James Stahl as Board Vice-President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mr. Breeyear		Mr. Stahl
Ms. Decker		
Mr. French		
Mrs. Jaquish		
Mr. Winters		

5 YES, 0 NO, 1 ABSTENTION. Motion carried

**7. Election of Clerk**

Motion made by Mr. Winters, seconded by Mr. Stahl to nominate Stacey Brassard to the position of Board Clerk. There were no other nominations. All in favor. Motion carried.

**8. Swear in New Officers**

Ms. Brassard administered the Oath of Office to Mr. Stahl.

Mr. French administered the Oath of Office to Ms. Brassard.

**9. Appoint New Board Member – Daniel Sadowski**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Daniel Sadowski to the position of Board Member for a one-year term to replace the vacancy left by Rose Rice effective 7/9/13. All in favor. Motion carried.

**10. Swearing in of New Board Member**

**11. Appoint District Treasurer – Valerie Mildon**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Valerie Mildon as the District Treasurer. All in favor. Motion carried.

**12. Appoint Purchasing Agent – Valerie Mildon**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Valerie Mildon as the District Purchasing Agent. All in favor. Motion carried.

- 13. Appoint School Physicians – Elizabethtown Community Hospital**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Elizabethtown Community Hospital as our School Physicians. All in favor. Motion carried.
- 14. Appoint Stenographer for Board Meetings – Stacey Brassard**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Stacey Brassard as Board Stenographer. All in favor. Motion carried.
- 15. Appoint Central Treasurer – Extra Class Activity Accounts; High School Principal or Superintendent to Countersign Checks – Stacey Brassard**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Stacey Brassard as the Central Treasurer. All in favor. Motion carried.
- 16. Appoint Attendance Officers – School Nurses to Serve**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint the School Nurses to serve as Attendance Officers. All in favor. Motion carried.
- 17. Appoint School Legal Officer – Hogan & Sarzynski and Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Hogan & Sarzynski along with Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley to serve as our School Legal Officer. Approve hourly rate of \$165/hour for the 13-14 school year for Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley. All in favor.  
Motion carried.
- 18. Appoint Fiscal Advisor – Mark Vislofsky, of Fiscal Advisors & Marketing**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Mark Vislofsky as the District Fiscal Advisor. All in favor. Motion carried.
- 19. Appoint Records Management Officer – Jean Allen**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Jean Allen as the Records Management Officer. All in favor. Motion carried.
- 20. Appoint Bond Counsel – Trespasz and Marquardt**  
Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Trespasz and Marquardt as the District Bond Counsel. All in favor.  
Motion carried.
- 21. Designate Bank – Glens Falls National Bank**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Glens Falls National Bank as our designated bank. All in favor. Motion carried.

**22. Set Regular Meeting Date and Time – Third Tuesday of Every Month at 6:00 PM**

Motion made by Mr. Winters, seconded by Mr. Stahl to set the regular meeting date and time for the third Tuesday of every month at 6:00 PM.  
\*\*Exceptions will be advertised in advance\*\*  
All in favor. Motion carried.

**23. Designate Official Newspaper – Press Republican**

Motion made by Mr. Winters, seconded by Mr. Stahl to designate the Press Republican as our official newspaper. All in favor. Motion carried.

**24. Designate Superintendent and/or Board President to Certify Payrolls**

Motion made by Mr. Winters, seconded by Mr. Stahl to designate the Superintendent and/or Board President to Certify Payrolls. All in favor. Motion carried.

**25. Establish Petty Cash Funds:**

Central Office	\$100	Superintendent
Central Office	\$200	Tax Collector

Motion made by Mr. Winters, seconded by Mr. Stahl to establish the above mentioned petty cash funds. All in favor. Motion carried.

**26. Authorize Treasurer to Sign all Checks with the Superintendent to Sign in the Absence of the Treasurer**

Motion made by Mr. Winters, seconded by Mr. Stahl to authorize the Treasurer to sign all checks with the Superintendent to sign in the absence of the Treasurer. All in favor. Motion carried.

**27. Authorize Bonding of the following Personnel**

Recommended Action from the Superintendent:

"That the Board of Education move to approve the bonding of the following personnel: Superintendent: \$200,000, Business Manager \$200,000, District Treasurer \$500,000, District Tax Collectors \$500,000, and Courier \$100,000, with the following motion made by Mr. Winters, seconded by Mr. Stahl. All in favor. Motion carried.

Motion made by Mr. Winters, seconded by Mr. Stahl to recommend the following recommended action from the Superintendent:

Whereas, the Board of Education of the Moriah Central School District wishes to protect the members of the Board of Education and any School District Officers in actions brought against them or in any action or

proceeding touching any District property or involving its rights or interests; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its employees, officer, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the School District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

Be it resolved, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023 and Section 3028, subject to the procedural requirements set forth therein.

All in favor. Motion carried.

**28. Authorize Continuance of All Board Policies**

Motion made by Mr. Winters, seconded by Mr. Stahl to authorize the continuance of all board policies. All in favor. Motion carried.

**29. Authorize Participation in Federal and State Grant Programs and to Authorize the Superintendent to Sign all Necessary Forms**

Motion made by Mr. Winters, seconded by Mr. Stahl to authorize participation in Federal and State Grant Programs and to authorize the Superintendent to Sign all necessary forms. All in favor. Motion carried.

**30. Authorize Participation in New York State Athletic Insurance Program for Football**

Motion made by Mr. Winters, seconded by Mr. Stahl to authorize participation in the NYS Athletic Insurance Program. All in favor. Motion carried.

**31. Authorize Excusing 7<sup>th</sup> and 8<sup>th</sup> Grade Pupils during June Regents Week in Order to Provide Adequate Staff and Facilities for Regents.**

Motion made by Mr. Winters, seconded by Mr. Stahl to authorize excusing 7<sup>th</sup> and 8<sup>th</sup> grade pupils during June Regents Week in order to provide adequate staff and facilities for regents. All in favor. Motion carried.

**32. Appoint Board President to Serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to Act as Alternate.**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint the Board President to serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to act as alternate. All in favor. Motion carried.

**33. Appoint Tax Collectors – Jean Allen, Erin Gilbo, Mary Jane Marcil**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint Jean Allen, Erin Gilbo, and Mary Jane Marcil as tax collectors. All in favor. Motion carried.

**34. Cooperative Purchasing Agreement**

Motion made by Mr. Winters, seconded by Mr. Stahl  
**BE IT RESOLVED**, that the Moriah Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2013-14 school year. All in favor. Motion carried.

**35. Appoint CPSE, CSE, and Sub CSE Committees**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint the CPSE Committee as attached to these minutes. All in favor. Motion carried.

**\*Attachment**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint the CSE Committee as attached to these minutes. All in favor. Motion carried.

**\*Attachment**

Motion made by Mr. Winters, seconded by Mr. Stahl to appoint the sub CSE Committee as attached to these minutes. All in favor. Motion carried. **\* Attachment**

**36. Approve Surrogate Parents**

Motion made by Mr. Winters, seconded by Mr. Stahl to approve Angie Coburn as a Surrogate Parent for the Moriah Central School District. All in favor. Motion carried.

**37. Approve Impartial Hearing Officers List**

Motion made by Mr. Winters, seconded by Mr. Stahl to approve the Impartial Hearing Officers List for the Moriah Central School District. All in favor. Motion carried. \* **List attached to minutes**

**38. Approve 2013-14 Stipends**

Motion made by Mr. Winters, seconded by Mr. Stahl to approve the list of stipends for the 2013-14 school year:

7-8 Dean of Students (Brian Cross) \$5000

Central Treasurer (Stacey Brassard) \$1250

Purchasing Agent (Val Mildon) \$2000

Board Stenographer (Stacey Brassard) \$40/mtg

Tax Collectors (Erin Gilbo, Jean Allen, Mary Jane Marcil)

3 x \$900/each \$2700

Website Coordinator (Erin Gilbo) \$1000

All in favor. Motion carried.

**39. Approve Internal and External Claims Auditors**

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to approve Patrick Ida, CPA as our Internal Claims Auditor and Conroy, Boulrice, Telling & Trombley as our External Auditors for the 2013-14 school year. All in favor. Motion carried.

**40. Approve Parent Member for Athletic Code of Conduct**

Motion made by Mr. Winters, seconded by Mr. Stahl to approve Jim Jaquish as the Parent Member for the Athletic Code of Conduct. All in favor. Motion carried.

**41. Approve Special Education School Aged Summer School Resolution**

Motion made by Mr. Winters, seconded by Mr. Stahl to approve the Summer School Resolution to participate in the 2014 Special Education School Aged Summer School as attached. All in favor. Motion carried.

**\*List Attached to minutes**

**42. Approve 2013-14 Board Committee List**

Motion made by Mr. Winters, seconded by Mr. Stahl to approve the 2013-14 Board Committee List as submitted by Mr. Larrow. All in favor. Motion carried.

## **V. REGULAR SESSION/REGULAR MEETING BEGINS**

## **VI. COMMENTS FROM THE PUBLIC**

## **VII. REPORTS**

- a. Appropriation Status Report
- b. Revenue Status Report
- c. Multiple Transaction Report
- d. Committee Report

## **VIII. ITEMS FOR BOARD ACTION**

### **a. Approve 6/11/13 Regular Meeting Minutes**

“That the Board of Education move to approve the minutes from the Meeting held on the above mentioned date. Motion made by Mr. Stahl, seconded by Mrs. Jaquish to accept as read. All in favor. Motion carried.

### **b. Approve Budget Transfers (4/9/13-6/26/13)**

Motion made by Mr. Winters, seconded by Ms. Decker to approve the budget transfers as submitted by Mrs. Mildon. All in favor. Motion carried.

### **c. Approve May 2013 Cafeteria Report**

Motion made by Ms. Decker, seconded by Mr. Stahl to approve the May 2013 Cafeteria Report as submitted by Mrs. Mildon. All in favor. Motion carried.

### **d. Approve May 2013 Treasurer’s Report**

Motion made by Mr. French, seconded by Mr. Breeyear to approve the May 2013 Treasurer’s Report as submitted by Mrs. Mildon. All in favor. Motion carried.

### **e. Approve May & June 2013 Payroll Reconciliation Reports**

Motion made by Mr. Winters, seconded by Mr. Breeyear to approve the May & June 2013 Payroll Reconciliation Report as submitted by Mrs. Mildon. All in favor. Motion carried.

### **f. Declare Surplus**

Motion made by Mr. Breeyear, seconded by Mrs. Jaquish to declare the following items surplus:

2002 Chevy Astro – VIN #: 1GNEL19X42B129814

2004 GMC Bus – VIN#:1GDJ631U641136938

Approximately 100 Elementary desks

All in favor. Motion carried.



**g. Crown Point School/St. Mary's Transportation Agreement.**

Motion made by Mr. Breeyear, seconded by Ms. Stahl to approve the transportation agreement between Moriah Central School and Crown Point Central School to transport their students from Crown Point School to St. Mary's at a rate of \$2.21/mile for the 2013-14 school year. All in favor. Motion carried.

**h. Approve Cafeteria Budgets for 2012-13 & 2013-14**

Motion made by Ms. Decker, seconded by Mr. Stahl to approve the Cafeteria Budgets for the 2012-13 & 2013-14 school years as submitted by Mrs. Mildon. All in favor. Motion carried.

**i. Approve 2<sup>nd</sup> Reading of Policies**

Motion made by Mrs. Jaquish, seconded by Mr. Stahl to approve a 2<sup>nd</sup> reading on the following policy changes:

5280-E – Athletic Code (Handbook Exhibit)

4773 – Diploma Options for Students with Disabilities

5420 – Student Health Services

6900 – Disposal of District Property

9350 – Staff Requests for Accommodations (ADAAA)

All in favor. Motion carried.

**j. Approve Karkoski Scholarship Fund Transfer**

Motion made by Mr. Breeyear, seconded by Mr. Stahl to approve the transfer of funds in the Karkoski Scholarship Fund as submitted by Mrs. Mildon. All in favor. Motion carried.

**k. Approve Letter from Andy Brassard**

Motion made by Mrs. Jaquish, seconded by Ms. Decker to approve the Request for Leave of Absence under the Family & Medical Leave Act. Mr. Brassard is requesting to be placed on medical leave beginning June 12, 2013 through July 12, 2013 using his accrued sick time. In the result sick time is exhausted he will be on unpaid leave. All in favor. Motion carried.

**l. Approve Letter from Mike Stahl**

Motion made by Mr. Breeyear, seconded by Mr. Stahl to approve the letter of retirement from Mike Stahl effective June 30, 2013, with regret. All in favor. Motion carried.

**m. Appoint Dean of Students**

Motion made by Mrs. Jaquish, seconded by Ms. Decker to appoint Brian Cross as the Dean of Students for the 2013-14 school year paid through a grant in the amount of \$5000. All in favor. Motion carried.

**n. Approve Reserve Fund Allocations**

Motion made by Mrs. Jaquish, seconded by Ms. Decker to approve the following Reserve Fund Allocations for 2013-14:

Unemployment Insurance Reserve Fund	\$97,965.21
NYS ERS Reserve Fund	\$196,375.56
Property Loss Reserve Fund	\$15,188.25
Employee Benefit Accrued Liability Fund	\$58,436.74
All in favor. Motion carried.	

**o. Approve Fall Coaching Recommendations**

Motion made by Mrs. Jaquish, seconded by Mr. Stahl to approve the following coaching recommendations for Fall 2013:

Varsity Football	Don Tesar
Varsity Football Asst.	Chris Lobdell
Varsity Football Asst.	Tom Anderson
Junior Varsity Football	Casey Nephew
	Peter Gilbo
Modified Football	Jimmy Langey
	Ed Trombley
Varsity Soccer	Jeanette Rotella
Junior Varsity Soccer	OPEN
Modified Soccer	Megan Badger
	Briana McKiernan
Girls Varsity Swimming	Angie Childs
All in favor. Motion carried.	

**p. Reapprove Safety Plan for 2013-14 School Year**

Motion made by Mrs. Jaquish, seconded by Mr. Stahl to reapprove the current School Safety Plan for the 2013-14 school year. All in favor. Motion carried.

**q. Approve Model Resolution for Certification of Lead Evaluators**

Motion made by Mr. Stahl, seconded by Mrs. Jaquish to approve the model resolution for APPR purposes. Valerie Stahl – Recertified 3/18/13, Alison Burch & Carrie Langey – Recertified 4/10/13, Bill Larrow – Receives year round training. All in favor. Motion carried.

**\* Resolution attached**

**r. Approve Letter from Andrea Gondal**

Motion made by Mr. Breeyear, seconded by Mr. Stahl to approve the letter of resignation from Ms. Gondal, with regret, effective 9/1/13. All in favor. Motion carried.

**s. Approve Purchase of Lawn Mower**

Motion made by Mr. Breeyear, seconded by Mr. Winters to purchase a used John Deere lawn mower in the amount of \$5000. All in favor. Motion carried.

**t. Approve CSE Recommendations – Tabled for Executive Session**

**IX. ITEMS FOR BOARD INFORMATION/DISCUSSION**

- a. CVES Board Minutes
- b. 2012-13 Retention List
- c. Correspondence from Valerie Wykes

**X. INTERVIEWS – EXECUTIVE SESSION**

6:45 – 7:15: Jennifer Barber

7:15 – 7:45: Greg Badger

Motion made by Mr. Stahl, seconded by Mr. Breeyear to enter executive session to discuss personnel and conduct interviews. All in favor. Motion carried. Entered executive session 6:50PM.

Motion made by Mr. Breeyear, seconded by Mrs. Jaquish to re-enter regular session. Re-entered regular session at 8:13 PM.

**Approve CSE Recommendation**

On motion made by Ms. Decker, seconded by Mr. Stahl, there was an agreement on the Committee on Pre-School Education, the Committee on Special Education, the 504 Committee and the Sub-Committee on Special Education recommendations pertaining to student #: (2012-13) 000010087, 9906840, 000010087, 9906840, (2013-14) 000030026, 9905351, 9906397, 30033, 10209, 9906231, 9904352, 9905289, 9903709 effective 7/9/13. All in favor. Motion carried.

**Appoint Chief Information Officer – Stacey Brassard**

Motion made by Mr. French, seconded by Mr. Breeyear to appoint Stacey Brassard as the Chief Information Officer for the Moriah Central School District effective 7/9/13 at a salary of \$34,334 as a confidential employee. As a confidential employee she will no longer be a member of the CSEA union effective 7/9/13. All in favor. Motion carried.

**Appoint Elementary Art Teacher – Greg Badger**

Motion made by Mr. French, seconded by Mr. Stahl,  
Whereas, William J. Larrow, Superintendent, Moriah Central School, has recommended the probationary appointment of **Greg Badger** as an Art Teacher in the Moriah Central School District, be it

Resolved that **Greg Badger**, be and hereby is appointed in the Moriah Central School District, commencing September 1, 2013, and be it further,

Resolved that **Greg Badger** be paid on the current step 1 of the salary schedule presently in effect between the Moriah Central Teachers Association and Moriah Central School, and be it further

Resolved that this appointment be made and services continued in accordance with and subject to the provisions of Section 3012 of the Education Law of the State of New York, and the rules and regulations of the Board of Education of this District.  
All in favor. Motion carried.

**XI. ADJOURNMENT**

Motion made by Mr. Breeyear, seconded by Mr. Winters to adjourn the meeting.

All in favor. Motion carried. The meeting was adjourned at 8:15PM.

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Stacey Brassard, District Clerk