

MORIAH CENTRAL SCHOOL

DATE OF MEETING: JULY 7, 2015

TYPE OF MEETING: RE-ORGANIZATIONAL MEETING/REGULAR MEETING

I. CALL TO ORDER

The Re-Organizational/Regular Meeting of the Moriah Central School Board of Education was called to order by Superintendent William Larrow @ 6:00 PM.

II. ROLL CALL OF BOARD MEMBERS

<u>Members Present</u>	<u>Members Absent</u>	<u>Administration</u>
Mr. Breeyear	Mrs. Jaquish	Mr. Larrow
Mrs. Callahan		Mrs. Burch
Mrs. Demarais		Mrs. Langey
Mr. French		Mrs. Gilbo
Mrs. Guffey		Mr. Breeyear
Mrs. Kazlo		Mrs. S. Stahl
Mr. Sadowski		
Mr. Winters		

III. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance

IV. ITEMS FOR BOARD ACTION

1. Swearing in of New Members

Mrs. Stahl administered the Oath of Office to new Board Members:
Mrs. Kazlo & Mrs. Demarais

2. Election of Temporary Chairperson

Motion made by Mr. Sadowski seconded by Mrs. Kazlo to elect Mr. Larrow as the Temporary Chairperson. All in favor. Motion carried.

3. Election of President

Motion made by Mrs. Kazlo, seconded by Mrs. Callahan to nominate Charles French for the Office of President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mr. Breeyear		Mr. French
Mrs. Callahan		
Mrs. Demarais		
Mrs. Guffey		
Mrs. Kazlo		
Mr. Sadowski		
Mr. Winters		

7 YES, 0 NO, 1 ABSTENTION. Motion carried.

4. President Sworn in by Clerk

Mrs. Stahl administered the Oath of Office to Mr. French.

5. President Presides

6. Election of Vice President

Motion made by Mr. French, seconded by Mr. Winters to nominate Daniel Sadowski as Board Vice-President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mr. Breeyear		Mr. Sadowski
Mrs. Callahan		
Mrs. Demarais		
Mr. French		
Mrs. Guffey		
Mrs. Kazlo		
Mr. Winters		

7 YES, 0 NO, 1 ABSTENTION. Motion carried

7. Election of Clerk

Motion made by Mr. Winters, seconded by Mrs. Kazlo to nominate Stacey Stahl to the position of Board Clerk. There were no other nominations. All in favor. Motion carried.

8. Swear in New Officers

Mrs. Stahl administered the Oath of Office to Mr. Sadowski.
Mr. French administered the Oath of Office to Mrs. Stahl.

9. Appoint District Treasurer – Valerie Mildon

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Valerie Mildon as the District Treasurer. All in favor. Motion carried.

10. Appoint Purchasing Agent – Valerie Mildon

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Valerie Mildon as the District Purchasing Agent. All in favor. Motion carried.

11. Appoint School Physicians – Elizabethtown Community Hospital

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Elizabethtown Community Hospital as our School Physicians. All in favor. Motion carried.

- 12. Appoint Stenographer for Board Meetings – Stacey Stahl**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Stacey Stahl as Board Stenographer. All in favor. Motion carried.
- 13. Appoint Central Treasurer – Extra Class Activity Accounts; High School Principal or Superintendent to Countersign Checks – Stacey Stahl**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Stacey Stahl as the Central Treasurer. All in favor. Motion carried.
- 14. Appoint Attendance Officers – School Nurses to Serve**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the School Nurses to serve as Attendance Officers. All in favor. Motion carried.
- 15. Appoint School Legal Officer – Hogan & Sarzynski and Stafford, Owens, Piller, Murnane, Kelleher & Trombley**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Hogan & Sarzynski along with Stafford, Piller, Murnane, Kelleher & Trombley to serve as our School Legal Officer. Approve hourly rate of \$173.40/hour for lawyer services & \$70.00/hr. for paralegal services for Stafford, Owens, Piller, Murnane, Kelleher & Trombley for the 2015-16 school year. All in favor. Motion carried.
- 16. Appoint Fiscal Advisor – Mark Vislofsky, of Fiscal Advisors & Marketing**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Mark Vislofsky as the District Fiscal Advisor. All in favor. Motion carried.
- 17. Appoint Records Management Officer – Jean Allen**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Jean Allen as the Records Management Officer. All in favor. Motion carried.
- 18. Appoint Bond Counsel – Trespasz and Marquardt**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Trespasz and Marquardt as the District Bond Counsel. All in favor. Motion carried.
- 19. Designate Bank – Glens Falls National Bank**
Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Glens Falls National Bank as our designated bank for 3 years effective 7/1/15. All in favor. Motion carried.

20. Set Regular Meeting Date and Time – Third Tuesday of Every Month at 6:00 PM

Motion made by Mr. Winters, seconded by Mrs. Kazlo to set the regular meeting date and time for the third Tuesday of every month at 6:00 PM.

****Exceptions will be advertised in advance****

All in favor. Motion carried.

21. Designate Official Newspaper – Press Republican

Motion made by Mr. Winters, seconded by Mrs. Kazlo to designate the Press Republican as our official newspaper. All in favor. Motion carried.

22. Designate Superintendent and/or Board President to Certify Payrolls

Motion made by Mr. Winters, seconded by Mrs. Kazlo to designate the Superintendent and/or Board President to Certify Payrolls. All in favor. Motion carried.

23. Establish Petty Cash Funds:

Central Office	\$100	Superintendent
Central Office	\$200	Tax Collector

Motion made by Mr. Winters, seconded by Mrs. Kazlo to establish the above mentioned petty cash funds. All in favor. Motion carried.

24. Authorize Treasurer to Sign all Checks with the Superintendent to Sign in the Absence of the Treasurer

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize the Treasurer to sign all checks with the Superintendent to sign in the absence of the Treasurer. All in favor. Motion carried.

25. Authorize Bonding of the following Personnel

Recommended Action from the Superintendent:

"That the Board of Education move to approve the 2015-16 insurance policy that provides Employee Dishonesty Coverage up to \$2,000,000 per employee required by law to be bonded (Superintendent, Business Manager, District Treasurer, District Tax Collectors and Courier are covered) with the following motion made by Mr. Winters, seconded by Mrs. Kazlo. All in favor. Motion carried.

Motion made by Mr. Winters, seconded by Mrs. Kazlo to recommend the following recommended action from the Superintendent:

Whereas, the Board of Education of the Moriah Central School District wishes to protect the members of the Board of Education and any School District Officers in actions brought against them or in any action or

proceeding touching any District property or involving its rights or interests; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its employees, officer, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the School District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

Be it resolved, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023 and Section 3028, subject to the procedural requirements set forth therein.

All in favor. Motion carried.

26. Authorize Continuance of All Board Policies

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize the continuance of all board policies. All in favor. Motion carried.

27. Authorize Participation in Federal and State Grant Programs and to Authorize the Superintendent to Sign all Necessary Forms

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize participation in Federal and State Grant Programs and to authorize the Superintendent to Sign all necessary forms. All in favor. Motion carried.

28. Authorize Participation in New York State Athletic Insurance Program for Football

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize participation in the NYS Athletic Insurance Program. All in favor. Motion carried.

29. Authorize Excusing 7th and 8th Grade Pupils during June Regents Week in Order to Provide Adequate Staff and Facilities for Regents.

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize excusing 7th and 8th grade pupils during June Regents Week in order to provide adequate staff and facilities for regents. All in favor. Motion carried.

30. Appoint Board President to Serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to Act as Alternate.

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the Board President to serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to act as alternate. All in favor. Motion carried.

31. Appoint Tax Collectors – Jean Allen, Erin Gilbo, Mary Jane Marcil

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Jean Allen, Erin Gilbo, and Mary Jane Marcil as tax collectors. All in favor. Motion carried.

32. Cooperative Purchasing Agreement

Motion made by Mr. Winters, seconded by Mrs. Kazlo
BE IT RESOLVED, that the Moriah Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2015-16 school year. All in favor. Motion carried.

33. Appoint CPSE, CSE, and Sub CSE Committees

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the CPSE Committee as attached to these minutes. All in favor. Motion carried.

***Attachment**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the CSE Committee as attached to these minutes. All in favor. Motion carried.

***Attachment**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the sub CSE Committee as attached to these minutes. All in favor. Motion carried.

*** Attachment**

34. Approve Surrogate Parents

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Angie Coburn as a Surrogate Parent for the Moriah Central School District. All in favor. Motion carried.

35. Approve Impartial Hearing Officers List

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the Impartial Hearing Officers List for the Moriah Central School District. All in favor. Motion carried.

*** Attachment**

36. Approve 2015-16 Stipends

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the list of stipends for the 2015-16 school year:

7-8 Dean of Students (Brian Cross) \$5000

Central Treasurer (Stacey Stahl) \$1250

Purchasing Agent (Val Mildon) \$2000

Board Stenographer (Stacey Brassard) \$40/mtg

Tax Collectors (Erin Gilbo, Jean Allen, Mary Jane Marcil)

3 x \$900/each \$2700

Website Coordinator (Erin Gilbo) \$1000

All in favor. Motion carried.

37. Approve Internal and External Claims Auditors

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Patrick Ida, CPA as our Internal Claims Auditor and Boulrice & Wood, CPA's as our External Auditors for the 2015-16 school year. All in favor. Motion carried.

38. Approve Parent Member for Athletic Code of Conduct

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Jim Jaquish as the Parent Member for the Athletic Code of Conduct. All in favor. Motion carried.

39. Approve Special Education School Aged Summer School Resolution

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the Summer School Resolution to participate in the 2016 Special Education School Aged Summer School as attached. All in favor. Motion carried.

40. Approve 2015-16 Board Committee List

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the 2015-16 Board Committee List with changes by Mr. Larrow. All in favor. Motion carried.

V. REGULAR SESSION/REGULAR MEETING BEGINS

VI. COMMENTS FROM THE PUBLIC

VII. REPORTS

- a. Appropriation Status Report
- b. Revenue Status Report
- c. Multiple Transaction Report
- d. Committee Report

VIII. ITEMS FOR BOARD ACTION

a. Approve 6/16/15 Regular Meeting Minutes

“That the Board of Education move to approve the minutes from the meeting held on the above mentioned date. Motion made by Mr. Sadowski, seconded by Mrs. Demarais to accept as read. All in favor. Motion carried.

b. Crown Point School/St. Mary’s Transportation Agreement.

Motion made by Mrs. Callahan, seconded by Mrs. Sadowski to approve the transportation agreement between Moriah Central School and Crown Point Central School to transport their students from Crown Point School to St. Mary’s at a rate of \$6365/year for the 2015-16 school year. All in favor. Motion carried.

c. Approve Dean Of Students

Motion made by Mr. Sadowski, seconded by Mr. Winters to approve Brian Cross as the Dean of Students for the 2015-16 school year at a rate of \$5,000 for the year. All in favor. Motion carried.

d. Approve Reserve Fund Allocations

Motion made by Mr. Sadowski, seconded by Mr. Winters to approve the following Reserve Fund Allocations for 2015-16:

Unemployment Insurance Reserve Fund	\$101,597.21
NYS ERS Reserve Fund	\$253,992.99
Property Loss Reserve Fund	\$15,239.58
Employee Benefit Accrued Liability Fund	\$76,946.44
Mandatory Reserve Fund	\$728,000.00

All in favor. Motion carried.

e. Approve Budget Transfers

Motion made by Mr. Breeyear, seconded by Mrs. Guffey to approve the budget transfers as submitted by Mrs. Mildon. All in favor. Motion carried.

f. Approve Co-Ser 103 & Co-Ser 401 for 2015-16 School Year

Motion made by Mr. Breeyear, seconded by Mrs. Guffey to approve Co-Ser 103 (Adult Education) and Co-Ser 401 (Accident Prevention/Pre-Licensing) with Champlain Valley Educational Services for the 2015-16 school year. All in favor. Motion carried.

g. Reapprove Safety Plan for 2015-16 School Year

Motion made by Mrs. Kazlo, seconded by Mrs. Demarais to reapprove the current School Safety Plan for the 2015-16 school year. All in favor. Motion carried.

h. Approve Changes to APPR Plan

Motion made by Mrs. Callahan, seconded by Mr. Winters to approve changes to our current APPR plan. Currently waiting on changes from MCTA. All in favor. Motion carried.

i. Approve 2nd Reading of Policies

Motion made by Mr. Breeyear, seconded by Mr. Winters to approve a 2nd Reading of the following policies:

1800 – Donations

5150 – School Admissions

5280 – Interscholastic Athletics

5300.60 – Student Searches

5420 – Student Health

9645 – Disclosure of Wrongful Conduct

All in favor. Motion carried.

j. Approve June 2015 Payroll Reconciliation Report

Motion made by Mr. Sadowski, seconded by Mr. Breeyear to approve the June 2015 Payroll Reconciliation Report as submitted by Mrs. Mildon. All in favor. Motion carried.

k. Approve Model Resolution for Certification of Lead Evaluators

Motion made by Mr. Breeyear, seconded by Mr. Winters to approve the model resolution for APPR purposes. NYS is currently making changes and all Administrators will be recertified. All in favor. Motion carried.

l. Approve Letter from Dante Siletti

Motion made by Mrs. Kazlo, seconded by Mrs. Callahan to approve the letter of resignation, with regret, from Dante Siletti effective 6/26/2015. All in favor. Motion carried.

m. Approve Change to Preferred Group for FSA/HRA

Motion made by Mr. Sadowski, seconded by Mr. Breeyear to authorize the change of provider for FSA/HRA to the Preferred Group. All in favor.
Motion carried.

n. Approve Professional Development Plan

Motion made by Mr. Sadowski, seconded by Mr. Breeyear to approve the Professional Development Plan for the 2015-16 school year. All in favor.
Motion carried.

o. Approve NYS Retirement Resolution for Appointed Positions

Motion made by Mrs. Callahan, seconded by Mrs. Demarais to approve the NYS Retirement Resolution for the following appointed officials:

District Treasurer	Valerie Mildon
District Clerk	Stacey Stahl
Tax Collector	Mary Jane Marcil

All in favor. Motion carried.

p. Approve Parent Involvement Policy – 1900

Motion made Mrs. Guffey, seconded by Mr. Breeyear to approve the Parent Involvement Policy – 1900, with no changes. All in favor. Motion carried.

q. Renewal of Fuel Contracts

Motion made by Mr. Sadowski, seconded by Mrs. Kazlo to approve the fuel contracts with Port Henry, Moriah & Mineville-Witherbee Fire Departments for the 2015-16 school year. All in favor. Motion carried.

r. Approve Bus for Distinguished Young Women

Motion made by Mr. Sadowski, seconded by Mr. Winters to authorize the use of a bus for the Distinguished Young Women to participate in a 5K run on 7/19/15. The Distinguished Young Women will be providing a driver for the bus. All in favor. Motion carried.

s. Approve Part-Time Summer Cleaners

Motion made by Mrs. Callahan, seconded by Mrs. Kazlo to approve hiring Tina Trapasso and Theresa Trombley as PT Summer Cleaners at a rate of \$10.54/hr. effective 6/29 & 6/30 and a rate of \$10.84/hr. effective 7/1/15. All in favor. Motion carried.

t. Approve CSE Recommendations – Tabled for Executive Session

u. Personnel Discussion – Tabled for Executive Session

IX. ITEMS FOR BOARD INFORMATION/DISCUSSION

- a. 2015-16 Retention Report
- b. Correspondence from Sue Baker
- c. Letter from Brooke Mildon – Backpack Program
- d. Thank You from Lauren Cross
- e. Linney Field Sign Update
- f. Thank You to Calvin Nephew
- g. Special Meeting to Vote on BOCES Board Candidate
7/23/15 – 8:00AM in the Board Meeting Room
- h. August Regular Meeting – Rescheduled to 8/20/15

Motion made by Mr. Stahl, seconded by Mr. Breeyear to enter executive session to act on CSE/CPSE recommendations and discuss personnel. All in favor. Motion carried.
Entered executive session 6:30PM.

Motion made by Mrs. Jaquish, seconded by Mrs. Kazlo to re-enter regular session. Re-entered regular session at 6:59 PM.

Approve CSE Recommendation

On motion made by Mr. Winters, seconded by Mr. Breeyear, there was an agreement on the Committee on Pre-School Education, the Committee on Special Education, the 504 Committee and the Sub-Committee on Special Education recommendations pertaining to student #9906898, 9906928, 9904430, 9904231, 9906817, 9906771, 9907090, 9906812, 9906985, : effective 7/7/15. All in favor. Motion carried.

Declare Surplus

Motion made by Mrs. Callahan, seconded by Mrs. Kazlo to declare the following item surplus:

55lb Commercial Washing Machine – Located in Pool Area
Bus #57 - 2009 International Bus VIN# 4DRBUAAN09A110241
All in favor. Motion carried.

X. ADJOURNMENT

Motion made by Mrs. Kazlo, seconded by Mr. Breeyear to adjourn the meeting.
All in favor. Motion carried. The meeting was adjourned at 7:00PM.

Stacey Stahl, District Clerk