

MORIAH CENTRAL SCHOOL

DATE OF MEETING: JULY 6, 2017

TYPE OF MEETING: RE-ORGANIZATIONAL MEETING/REGULAR MEETING

**I. CALL TO ORDER**

The Re-Organizational/Regular Meeting of the Moriah Central School Board of Education was called to order by Superintendent William Larrow @ 6:00 PM.

**II. ROLL CALL OF BOARD MEMBERS**

Members Present

Dr. Celotti

Mrs. Demarais

Mr. French

Mrs. Jaquish

Mrs. Kazlo

Mr. Sadowski

Mr. Winters

Members Absent

Administration

Mr. Larrow

Mrs. Burch

Mrs. Gilbo

Mr. Kazlo

Mrs. S. Stahl

**III. PLEDGE OF ALLEGIANCE**

All present joined in the Pledge of Allegiance

**IV. ITEMS FOR BOARD ACTION**

**1. Swearing in of New Members**

Mrs. Stahl administered the Oath of Office to new Board Member:

Mr. Sadowski

**2. Election of Temporary Chairperson**

Motion made by Mrs. Kazlo, seconded by Mr. Sadowski to elect Mr. Larrow as the Temporary Chairperson. All in favor. Motion carried.

**3. Election of President**

Motion made by Mrs. Kazlo, seconded by Mr. Sadowski to nominate Charles French for the Office of President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Dr. Celotti		Mr. French
Mrs. Demarais		
Mrs. Jaquish		
Mrs. Kazlo		
Mr. Sadowski		
Mr. Winters		

6 YES, 0 NO, 1 ABSTENTION. Motion carried.

**4. President Sworn in by Clerk**

Mrs. Stahl administered the Oath of Office to Mr. French.

**5. President Presides**

**6. Election of Vice President**

Motion made by Mrs. Kazlo, seconded by Mr. French to nominate Daniel Sadowski as Board Vice-President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Dr. Celotti		Mr. Sadowski
Mrs. Demarais		
Mr. French		
Mrs. Jaquish		
Mrs. Kazlo		
Mr. Winters		

6 YES, 0 NO, 1 ABSTENTION. Motion carried

**7. Election of Clerk**

Motion made by Mr. French, seconded by Mrs. Kazlo to nominate Stacey Stahl to the position of Board Clerk. There were no other nominations. All in favor. Motion carried.

**8. Swear in New Officers**

Mrs. Stahl administered the Oath of Office to Mr. Sadowski.  
Mr. French administered the Oath of Office to Mrs. Stahl.

**9. Appoint District Treasurer – Valerie Mildon**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Valerie Mildon as the District Treasurer. All in favor. Motion carried.

**10. Appoint Purchasing Agent – Valerie Mildon**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Valerie Mildon as the District Purchasing Agent. All in favor. Motion carried.

**11. Appoint School Physicians – Elizabethtown Community Hospital**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Elizabethtown Community Hospital as our School Physicians. All in favor. Motion carried.

**12. Appoint Stenographer for Board Meetings – Stacey Stahl**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Stacey Stahl as Board Stenographer. All in favor. Motion carried.

**13. Appoint Central Treasurer – Extra Class Activity Accounts; High School Principal or Superintendent to Countersign Checks – Stacey Stahl**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Stacey Stahl as the Central Treasurer. All in favor. Motion carried.

**14. Appoint Attendance Officers – School Nurses to Serve**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the School Nurses to serve as Attendance Officers. All in favor. Motion carried.

**15. Appoint School Legal Officer – Hogan & Sarzynski and Stafford, Owens, Piller, Murnane, Kelleher & Trombley**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Hogan & Sarzynski along with Stafford, Piller, Murnane, Kelleher & Trombley to serve as our School Legal Officer. Approve hourly rate of \$182.50/hour for lawyer services & \$75.00/hr. for paralegal services for Stafford, Owens, Piller, Murnane, Kelleher & Trombley for the 2017-18 school year. All in favor. Motion carried.

**16. Appoint Fiscal Advisor – Mark Vislofsky, of Fiscal Advisors & Marketing**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Mark Vislofsky as the District Fiscal Advisor. All in favor. Motion carried.

**17. Appoint Records Management Officer – Jean Allen**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Jean Allen as the Records Management Officer. All in favor. Motion carried.

**18. Appoint Bond Counsel – Trespasz and Marquardt**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Trespasz and Marquardt as the District Bond Counsel. All in favor. Motion carried.

**19. Designate Bank – Glens Falls National Bank**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Glens Falls National Bank as our designated bank for 3 years effective 7/1/15 - 7/1/18. All in favor. Motion carried.

**20. Set Regular Meeting Date and Time – Third Tuesday of Every Month at 6:00 PM**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to set the regular meeting date and time for the third Tuesday of every month at 6:00 PM.

**\*\*Exceptions will be advertised in advance\*\***

All in favor. Motion carried.

**21. Designate Official Newspaper – Press Republican**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to designate the Press Republican as our official newspaper. All in favor. Motion carried.

**22. Designate Superintendent and/or Board President to Certify Payrolls**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to designate the Superintendent and/or Board President to Certify Payrolls. All in favor. Motion carried.

**23. Establish Petty Cash Funds:**

Central Office	\$100	Superintendent
Central Office	\$200	Tax Collector

Motion made by Mr. Winters, seconded by Mrs. Kazlo to establish the above mentioned petty cash funds. All in favor. Motion carried.

**24. Authorize Treasurer to Sign all Checks with the Superintendent to Sign in the Absence of the Treasurer**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize the Treasurer to sign all checks with the Superintendent to sign in the absence of the Treasurer. All in favor. Motion carried.

**25. Authorize Bonding of the following Personnel**

Recommended Action from the Superintendent:

“That the Board of Education move to approve the 2017-18 insurance policy that provides Employee Dishonesty Coverage up to \$2,000,000 per employee required by law to be bonded (Superintendent, Business Manager, District Treasurer, District Tax Collectors and Courier are covered) with the following motion made by Mr. Winters, seconded by Mrs. Kazlo. All in favor. Motion carried.

Motion made by Mr. Winters, seconded by Mrs. Kazlo to recommend the following recommended action from the Superintendent:

Whereas, the Board of Education of the Moriah Central School District wishes to protect the members of the Board of Education and any School District Officers in actions brought against them or in any action or

proceeding touching any District property or involving its rights or interests; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its employees, officer, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the School District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

Be it resolved, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023 and Section 3028, subject to the procedural requirements set forth therein.

All in favor. Motion carried.

**26. Authorize Continuance of All Board Policies**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize the continuance of all board policies. All in favor. Motion carried.

**27. Authorize Participation in Federal and State Grant Programs and to Authorize the Superintendent to Sign all Necessary Forms**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize participation in Federal and State Grant Programs and to authorize the Superintendent to Sign all necessary forms. All in favor. Motion carried.

**28. Authorize Participation in New York State Athletic Insurance Program for Football**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize participation in the NYS Athletic Insurance Program. All in favor. Motion carried.

**29. Authorize Excusing 7<sup>th</sup> and 8<sup>th</sup> Grade Pupils during June Regents Week in Order to Provide Adequate Staff and Facilities for Regents.**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize excusing 7<sup>th</sup> and 8<sup>th</sup> grade pupils during June Regents Week in order to provide adequate staff and facilities for regents. All in favor. Motion carried.

**30. Appoint Board President to Serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to Act as Alternate.**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the Board President to serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to act as alternate. All in favor. Motion carried.

**31. Appoint Tax Collectors – Jean Allen, Erin Gilbo, Mary Jane Marcil**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Jean Allen, Erin Gilbo, and Mary Jane Marcil as tax collectors. All in favor. Motion carried.

**32. Cooperative Purchasing Agreement**

Motion made by Mr. Winters, seconded by Mrs. Kazlo  
**BE IT RESOLVED**, that the Moriah Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2017-18 school year. All in favor. Motion carried.

**33. Appoint CPSE, CSE, and Sub CSE Committees**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the CPSE Committee as attached to these minutes. All in favor. Motion carried.

**\*Attachment**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the CSE Committee as attached to these minutes. All in favor. Motion carried.

**\*Attachment**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint the sub CSE Committee as attached to these minutes. All in favor. Motion carried.

**\* Attachment**

**34. Approve Surrogate Parents**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Angie Coburn as a Surrogate Parent for the Moriah Central School District. All in favor. Motion carried.

**35. Approve Impartial Hearing Officers List**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the Impartial Hearing Officers List for the Moriah Central School District. All in favor. Motion carried.

**\* Attachment**

**36. Approve 2017-18 Stipends**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the list of stipends for the 2017-18 school year:

7-8 Dean of Students (Brian Cross) \$5000

Central Treasurer (Stacey Stahl) \$1250

Purchasing Agent (Val Mildon) \$2000

Board Stenographer (Stacey Brassard) \$40/mtg

Tax Collectors (Erin Gilbo, Jean Allen, Mary Jane Marcil)

3 x \$900/each \$2700

Website Coordinator (Erin Gilbo) \$1000

Technology Coordinator (Erin Gilbo) \$5000

K-12 Technology Educator – Matthew Pray \$1000

Office Attendant – Jean Allen \$2000

All in favor. Motion carried.

**37. Approve School Code of Conduct – No Changes**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the School Code of Conduct with no changes. All in favor. Motion carried.

**38. Approve Parent Member for Athletic Code of Conduct**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Jim Jaquish as the Parent Member for the Athletic Code of Conduct. All in favor. Motion carried.

**39. Approve Special Education School Aged Summer School Resolution**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the Summer School Resolution to participate in the 2018 Special Education School Aged Summer School as attached. All in favor. Motion carried.

**40. Approve 2017-18 Internal and External Claims Auditors**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Patrick Ida, CPA as our Internal Claims Auditor. Approve Boulrice & Wood, CPA's as our External Auditors for the 2017-18 school year based on an RFP for 3 years in the following amounts: 2017-18 \$13,000, 2018-19 \$13,200 and 2019-20 \$13,300. All in favor. Motion carried.

**41. Approve 2017-18 Board Committee List**

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the 2017-18 Board Committee List with changes. All in favor. Motion carried.

**42. Approve LEA Inspector – Joe Kazlo**

Motion made by Mr. Winters, seconded by Mrs. Jaquish to approve Joe Kazlo as the LEA Inspector for the District for the 2017-18 school year. All in favor. Motion carried.

**V. REGULAR SESSION/REGULAR MEETING BEGINS**

**VI. COMMENTS FROM THE PUBLIC**

**VII. REPORTS**

- a. Appropriation Status Report
- b. Revenue Status Report
- c. Multiple Transaction Report
- d. Vandalism Report – Nothing to Report
- e. Committee Report

**VIII. ITEMS FOR BOARD ACTION**

**a. Approve 6/15/17 Regular Meeting Minutes**

“That the Board of Education move to approve the minutes from the meeting held on the above mentioned date. Motion made by Mr. Sadowski, seconded by Mrs. Demarais to accept as read. All in favor. Motion carried.

**b. Approve Dean Of Students**

Motion made by Mr. Sadowski, seconded by Dr. Celotti to approve Brian Cross as the Dean of Students for the 2017-18 school year at a rate of \$5,000 for the year. All in favor. Motion carried.

**c. Approve Reserve Fund Allocations**

Motion made by Mrs. Jaquish, seconded by Mrs. Demarais to approve the following Reserve Fund Allocations for 2017-18:

Unemployment Insurance Reserve Fund	\$101,813.61
NYS ERS Reserve Fund	\$254,533.99



Property Loss Reserve Fund	\$15,272.05
Employee Benefit Accrued Liability Fund	\$77,110.34
Mandatory Reserve Fund	\$731,648.56
All in favor. Motion carried.	

**d. Approve Co-Ser 103 & Co-Ser 401 for 2017-18 School Year**

Motion made by Dr. Celotti, seconded by Mrs. Demarais to approve Co-Ser 103 (Adult Education) and Co-Ser 401 (Accident Prevention/Pre-Licensing) with Champlain Valley Educational Services for the 2017-18 school year. All in favor. Motion carried.

**e. Approve 2017-18 Advisor List**

Motion made by Mr. Sadowski, seconded by Dr. Celotti to approve the 2017-18 Advisor List. All in favor. Motion carried.

**\*Attachment**

**f. Approve Budget Transfers**

Motion made by Dr. Celotti, seconded by Mrs. Demarais to approve the budget transfers as submitted by Mrs. Mildon. All in favor. Motion carried.

**g. Approve 2017-18 Safety Plan**

Motion made by Mrs. Kazlo, seconded by Mrs. Demarais to approve the current School Safety Plan for the 2017-18 school year. All in favor. Motion carried.

**h. Approve 2<sup>nd</sup> Reading of Policy**

Motion made by Dr. Celotti, seconded by Mr. Winters to approve a 2<sup>nd</sup>

Reading of the following policies:

1741 – Home Schooled Students

4531 – Field Trips & Excursions

4532 – School Volunteers

5151 – Homeless Children

5420 – Student Health Services

5500 – Student Records

0110-E – Sexual Harassment Exhibit

All in favor. Motion carried.

**i. Approve 1<sup>st</sup> Reading of Policies**

Motion made by Mrs. Jaquish, seconded by Mr. Winters to approve a 1<sup>st</sup>

Reading of the following policies:

6710 – Purchasing Authority

2100 – School Board Legal Status

8505 – Charging School Meals

5252 – Student Activities Funds Management

All in favor. Motion carried.

- j. Approve Model Resolution for Certification of Lead Evaluators**  
Motion made by Mrs. Jaquish, seconded by Mr. Winters to approve the model resolution for APPR purposes. Mr. Larrow, Mrs. Burch and Mrs. Langey receive training annually. All in favor. Motion carried.
- k. Approve Contract with Elizabethtown Community Hospital**  
Motion made by Mr. Sadowski, seconded by Mrs. Jaquish to approve the contract with Elizabethtown Community Hospital for RN's for the 2017-18 school year at a rate of \$300 per day. All in favor. Motion carried.
- l. Approve 2017-18 Cafeteria Budget**  
Motion made by Mrs. Jaquish, seconded by Dr. Celotti to approve the 2017-18 Cafeteria Budget as presented. All in favor. Motion carried.
- m. Approve May 2017 Treasurer's Report – Tabled from June Meeting**  
Motion made by Mrs. Demarais, seconded by Mrs. Kazlo to approve the May Treasurer's Report as submitted by Mrs. Mildon. All in favor. Motion carried.
- n. Approve Professional Development Plan**  
Motion made by Mr. Sadowski, seconded by Mr. Winters to approve the Professional Development Plan for the 2017-18 school year. All in favor. Motion carried.
- o. Approve Parent Involvement Policy – 1900**  
Motion made Mr. Sadowski, seconded by Dr. Celotti to approve the Parent Involvement Policy – 1900, with no changes. All in favor. Motion carried.
- p. Renewal of Fuel Contracts**  
Motion made by Mr. Sadowski, seconded by Mrs. Kazlo to approve the fuel contracts with Port Henry, Moriah & Mineville-Witherbee Fire Departments and the Moriah Ambulance Squad for the 2017-18 school year. All in favor. Motion carried.
- q. Approve CSE Recommendations – Tabled for Executive Session**

#### **IX. ITEMS FOR BOARD INFORMATION/DISCUSSION**

- a. 2016-17 Retention Report
- b. Board of Education/Administrative Listing
- c. Playground Committee Discussion

Motion made by Mr. Winters, seconded by Mrs. Jaquish to enter executive session to start interviews. All in favor. Motion carried. Entered executive session 6:20PM.

Motion made by Mr. Winters, seconded by Mrs. Kazlo to re-enter regular session. Re-entered regular session at 6:50 PM.

**Approve CSE Recommendations**

On motion made by Mrs. Jaquish, seconded by Mrs. Demarais there was an agreement on the Committee on Pre-School Education, the Committee on Special Education, the 504 Committee and the Sub-Committee on Special Education recommendations pertaining to students: (2016-17) #9907169, 9907000, 9906765, 9907266, 9907265, 9906985, 9907261, (2017-18) #: 9905650, 9907241, 9905830, 000030026, 9907180, 9902927, 9907181, 9907087, 9907211, 9907234, 9906871, 9907021, 9907248, 997245, 9907257, 9904533, 9907171, 9907236, 9907256, 9907158, 9907000, 9905288, 9906783, 9907177, 9906765, 9907096, 9906390, 9902369, 9903325, 9906258, 9907261, 9907208: All in favor. Motion carried.

**Declare Chevy Uplander Surplus**

Motion made by Mrs. Jaquish, seconded by Mrs. Demarais to declare the following surplus: 2008 Chevy Uplander VIN# 1GN DU23108D134444  
All in favor. Motion carried.

**X. ADJOURNMENT**

Motion made by Mrs. Kazlo, seconded by Dr. Celotti to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 7:00PM.

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Stacey Stahl, District Clerk