

MORIAH CENTRAL SCHOOL

DATE OF MEETING: JULY 7, 2022

TYPE OF MEETING: ORGANIZATIONAL MEETING/REGULAR MEETING

I. CALL TO ORDER

The Organizational/Regular Meeting of the Moriah Central School Board of Education was called to order by Superintendent William Larrow @ 6:00 PM.

II. ROLL CALL OF BOARD MEMBERS

Members Present

Dr. Celotti
Mrs. Gilbo
Mr. Harlow
Mrs. Kazlo
Mr. Malbon
Mr. Winters

Members Absent

Mrs. Gaddor

Administration

Mr. Larrow
Mrs. Burch
Mrs. Langey
Mr. Dinsmore
Mr. Kazlo
Mrs. Stahl

III. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance

IV. ITEMS FOR BOARD ACTION

1. Swearing in of New Members

Mrs. Stahl administered the Oath of Office to new Board Members:

Dr. Celotti
Mrs. Gilbo
Mr. Harlow
Mr. Winters

2. Election of Temporary Chairperson

Motion made by Dr. Celotti, seconded by Mrs. Kazlo to elect Mr. Larrow as the Temporary Chairperson. All in favor. Motion carried.

3. Election of President

Motion made by Mrs. Kazlo seconded by Mrs. Gilbo to nominate Michael Celotti for the Office of President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mrs. Gilbo		Dr. Celotti
Mr. Harlow		
Mrs. Kazlo		
Mr. Malbon		
Mr. Winters		

5 YES, 0 NO, 1 ABSTENTION. Motion carried.

4. President Sworn in by Clerk

Mrs. Stahl administered the Oath of Office to Dr. Celotti.

5. President Presides

6. Election of Vice President

Motion made by Mr. Winters, seconded by Dr. Celotti to nominate Todd Malbon as Board Vice-President. There were no other nominations. A roll call vote resulted in the following:

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Dr. Celotti		Mr. Malbon
Mrs. Gilbo		
Mr. Harlow		
Mrs. Kazlo		
Mr. Winters		

5 YES, 0 NO, 1 ABSTENTION. Motion carried

7. Election of Clerk

Motion made by Mrs. Gilbo, seconded by Mrs. Kazlo to nominate Stacey Stahl to the position of Board Clerk. There were no other nominations. All in favor. Motion carried.

8. Swear in New Officers

Dr. Celotti administered the Oath of Office to Mrs. Stahl.

9. Appoint District Treasurer – Valerie Mildon

Motion made by Dr. Celotti, seconded by Mrs. Gilbo to appoint Valerie Mildon as the District Treasurer. All in favor. Motion carried.

10. Appoint Purchasing Agent – Valerie Mildon

Motion made by Mr. Winters, seconded by Dr. Celotti to appoint Valerie Mildon as the District Purchasing Agent and authorize Superintendent to sign Purchase Orders in the absence of Purchasing Agent. All in favor. Motion carried.

11. Appoint School Physicians – Elizabethtown Community Hospital

Motion made by Mr. Winters, seconded by Mrs. Kazlo to appoint Elizabethtown Community Hospital as our School Physicians. The rate for 2022-23 is \$11,563.81. All in favor. Motion carried.

12. Appoint Stenographer for Board Meetings – Stacey Stahl

Motion made by Dr. Celotti, seconded by Mrs. Gilbo to appoint Stacey Stahl as Board Stenographer. All in favor. Motion carried.

13. Appoint Central Treasurer – Extra Class Activity Accounts; High School Principal or Superintendent to Countersign Checks – Stacey Stahl

Motion made by Mr. Malbon, seconded by Mrs. Gilbo to appoint Stacey Stahl as the Central Treasurer. All in favor. Motion carried.

14. Appoint Attendance Officers – School Nurses to Serve

Motion made by Mr. Malbon, seconded by Mr. Harlow to appoint the School Nurses to serve as Attendance Officers. All in favor. Motion carried.

15. Appoint School Legal Officer – Hogan & Sarzynski and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC

Motion made by Mr. Winters, seconded by Mr. Malbon to appoint Hogan & Sarzynski along with Stafford, Piller, Murnane, Kelleher & Trombley, PLLC to serve as our School Legal Officer. Approve hourly blended rate of \$215.00/hour for all attorney services, whether partner or associate & \$90.00/hr. for paralegal services for Stafford, Owens, Piller, Murnane, Kelleher & Trombley for the 2022-23 school year. All in favor. Motion carried.

16. Appoint Fiscal Advisor – Mark Vislosky, of Fiscal Advisors & Marketing

Motion made by Mr. Harlow seconded by Mr. Winters to appoint Mark Vislosky as the District Fiscal Advisor. All in favor. Motion carried.

17. Appoint Records Management Officer – Erin Gilbo

Motion made by Mrs. Gilbo, seconded by Mr. Harlow to appoint Erin Gilbo as the Records Management Officer. All in favor. Motion carried.

18. Appoint Bond Counsel – Trespasz and Marquardt

Motion made by Dr. Celotti, seconded by Mrs. Kazlo to appoint Trespasz and Marquardt as the District Bond Counsel. All in favor. Motion carried.

19. Designate Bank – Glens Falls National Bank

Motion made by Mrs. Kazlo, seconded by Mr. Winters to appoint Glens Falls National Bank as our designated bank for the 2022-23 school year. All in favor. Motion carried.

20. Set Regular Meeting Date and Time – Third Tuesday of Every Month at 6:00 PM

Motion made by Mrs. Gilbo, seconded by Mr. Winters to set the regular meeting date and time for the third Tuesday of every month at 6:00 PM.

****Exceptions will be advertised in advance****

All in favor. Motion carried.

21. Designate Official Newspaper – Press Republican & Sun Community News

Motion made by Mrs. Gilbo, seconded by Mr. Malbon to designate the Press Republican & Sun Community News as our official newspapers.

All in favor. Motion carried.

22. Designate Superintendent and/or Board President to Certify Payrolls

Motion made by Mrs. Kazlo, seconded by Mr. Harlow to designate the Superintendent and/or Board President to Certify Payrolls. All in favor.

Motion carried.

23. Establish Petty Cash Funds:

Central Office	\$100	Superintendent
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Central Office	\$200	Tax Collector
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Motion made by Dr. Celotti, seconded by Mrs. Kazlo to establish the above mentioned petty cash funds. All in favor. Motion carried.

24. Authorize Treasurer to Sign all Checks with the Superintendent to Sign in the Absence of the Treasurer

Motion made by Mr. Winters, seconded by Mr. Harlow to authorize the Treasurer to sign all checks with the Superintendent to sign in the absence of the Treasurer. All in favor. Motion carried.

25. Authorize Bonding of the following Personnel

Recommended Action from the Superintendent:

“That the Board of Education move to approve the 2022-23 insurance policy that provides Employee Dishonesty Coverage up to \$2,000,000 per employee required by law to be bonded (Superintendent, Business Manager, District Treasurer, District Tax Collectors and Courier are covered) with the following motion made by Mr. Malbon, seconded by Dr. Celotti. All in favor. Motion carried.

Motion made by Mrs. Kazlo, seconded by Mrs. Gilbo to recommend the following recommended action from the Superintendent:

Whereas, the Board of Education of the Moriah Central School District wishes to protect the members of the Board of Education and any School District Officers in actions brought against them or in any action or

proceeding touching any District property or involving its rights or interests; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Moriah Central School District wishes to protect its employees, officer, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the School District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

Be it resolved, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023 and Section 3028, subject to the procedural requirements set forth therein.

All in favor. Motion carried.

26. Authorize Continuance of All Board Policies

Motion made by Mr. Winters, seconded by Mrs. Kazlo to authorize the continuance of all board policies. All in favor. Motion carried.

27. Authorize Participation in Federal and State Grant Programs and to Authorize the Superintendent to Sign all Necessary Forms

Motion made by Dr. Celotti, seconded by Mrs. Kazlo to authorize participation in Federal and State Grant Programs and to authorize the Superintendent to Sign all necessary forms. All in favor. Motion carried.

28. Authorize Participation in New York State Athletic Insurance Program for Football

Motion made by Mr. Winters, seconded by Mr. Harlow to authorize participation in the NYS Athletic Insurance Program. All in favor. Motion carried.

29. Authorize Excusing 7th and 8th Grade Pupils during June Regents Week in Order to Provide Adequate Staff and Facilities for Regents.

Motion made by Mrs. Gilbo, seconded by Mr. Winters to authorize excusing 7th and 8th grade pupils during June Regents Week in order to provide adequate staff and facilities for regents. All in favor. Motion carried.

30. Appoint Board President to Serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to Act as Alternate.

Motion made by Mr. Winters, seconded by Mr. Malbon to appoint the Board President to serve on the Executive Committee of the Essex County School Boards Association with the Vice-President to act as alternate. All in favor. Motion carried.

31. Appoint Tax Collectors –Erin Gilbo, Stacey Stahl & Jennifer Ives

Motion made by Dr. Celotti, seconded by Mrs. Kazlo to appoint Erin Gilbo, Stacey Stahl & Jennifer Ives as Tax Collectors. All in favor. Motion carried.

32. Cooperative Purchasing Agreement

Motion made by Mrs. Kazlo, seconded by Mr. Winters

BE IT RESOLVED, that the Moriah Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2022-23 school year. All in favor. Motion carried.

33. Appoint CPSE, CSE, and Sub CSE Committees

Motion made by Mr. Malbon, seconded by Mr. Winters to appoint the CPSE Committee as attached to these minutes. All in favor. Motion carried.

***Attachment**

Motion made by Mr. Malbon, seconded by Mr. Winters to appoint the CSE Committee as attached to these minutes. All in favor. Motion carried.

***Attachment**

Motion made by Mr. Malbon, seconded by Mr. Winters to appoint the sub CSE Committee as attached to these minutes. All in favor. Motion carried.

*** Attachment**

34. Approve Surrogate Parents

Motion made by Mr. Malbon, seconded by Mr. Winters to approve Angie Coburn as a Surrogate Parent for the Moriah Central School District. All in favor. Motion carried.

*** Attachment**

35. Approve Impartial Hearing Officers List

Motion made by Mr. Malbon, seconded by Mr. Winters to approve the Impartial Hearing Officers List for the Moriah Central School District. All in favor. Motion carried.

*** Attachment**

36. Approve 2022-23 Stipends

Motion made by Dr. Celotti seconded by Mr. Harlow to approve the list of stipends for the 202-23 school year:

7-8 Dean of Students (Brian Cross) \$5000

Central Treasurer (Stacey Stahl) \$1250

Purchasing Agent (Val Mildon) \$2000

Board Stenographer (Stacey Stahl) \$40/mtg

Tax Collectors (Erin Gilbo, Stacey Stahl & Jennifer Ives)

\$900/each - \$2700

Website Coordinator (Erin Gilbo) \$1000

Technology Coordinator (Erin Gilbo) \$5000

Pre-School Secretary (Jennifer Ives) \$5000 – Grant Funded

Pool Attendant (Robert Lake) \$1000

Walt Cheney – Crown Point Central School Mechanic Time - \$14,000

All in favor. Motion carried.

37. Approve School Code of Conduct – No Changes

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the School Code of Conduct with no changes. All in favor. Motion carried.

38. Approve Parent Member for Athletic Code of Conduct

Motion made by Dr. Celotti, seconded by Mrs. Gilbo to approve Jim Jaquish as the Parent Member for the Athletic Code of Conduct. All in favor. Motion carried.

39. Approve Special Education School Aged Summer School Resolution

Motion made by Mr. Winters, seconded by Dr. Celotti to approve the Summer School Resolution to participate in the 2023 Special Education School Aged Summer School as attached. All in favor. Motion carried.

40. Approve 2022-23 Internal and External Claims Auditors

Motion made by Mrs. Kazlo, seconded by Mr. Winters to approve Laurie Scorsome as our Internal Claims Auditor. Approve Boulrice & Wood, CPA's as our External Auditors for the 2022-23 school year based on an RFP for 3 years in the following amounts: 2020-21 \$14,000, 2021-22 \$14,200 and 2022-23 \$14,400. All in favor. Motion carried.

41. Approve 2022-23 Board Committee List – Tabled for Further Review

42. Approve LEA Inspector – Joe Kazlo

Motion made by Mr. Harlow, seconded by Mr. Winters to approve Joe Kazlo as the LEA Inspector for the District for the 2022-23 school year. All in favor. Motion carried.

V. REGULAR SESSION/REGULAR MEETING BEGINS – 6:20PM

VI. COMMENTS FROM THE PUBLIC

VII. REPORTS

- a. Appropriation Status Detail Reports
- b. Appropriation Account Transaction Reports
- c. Revenue Status Reports
- d. Vandalism Report – Linney Field Damage to Goal Post
- e. Committee Reports

VIII. ITEMS FOR BOARD ACTION

a. Approve 6/21/22 Regular Meeting Minutes

“That the Board of Education move to approve the minutes from the meeting held on the above mentioned date. Motion made by Mr. Malbon, seconded by Mrs. Kazlo to accept as read. All in favor. Motion carried.

b. Approve Dean of Students

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve Brian Cross as the Dean of Students for the 2022-23 school year at a rate of \$5,000 for the year. All in favor. Motion carried.

c. Approve Reserve Fund Allocations

Motion made by Mr. Winters, seconded by Mrs. Gilbo to approve the following Reserve Fund Allocations for 2022-23:

Unemployment Insurance Reserve Fund	\$104,035.30
NYS ERS Reserve Fund	\$260,088.22
NYS TRS Reserve Fund	\$50,200.73
Property Loss Reserve Fund	\$15,605.31

Employee Benefit Accrued Liability Fund	\$73,011.55
Mandatory Debt Reserve Fund	\$761,405.76

All in favor. Motion carried.

d. Approve Co-Ser 103 & Co-Ser 401 for 2022-23 School Year

Motion made by Mr. Winters, seconded by Mrs. Gilbo to approve Co-Ser 103 (Adult Education) and Co-Ser 401 (Accident Prevention/Pre-Licensing) with Champlain Valley Educational Services for the 2022-23 school year. All in favor. Motion carried.

e. Approve 2022-23 Advisor List

Motion made by Dr. Celotti, seconded by Mrs. Kazlo to approve the 2022-23 Advisor List. All in favor. Motion carried.

***Attachment**

f. Approve 2022-23 Safety Plan

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the 2022-23 Safety Plan as presented by Mr. Larrow. All in favor. Motion carried.

g. Approve Model Resolution for Certification of Lead Evaluators

Motion made by Mrs. Gilbo, seconded by Mr. Winters to approve the model resolution for APPR purposes. Mrs. Burch, Mrs. Langey & Mr. Dinsmore will attend training. Mr. Larrow receives year round training. All in favor. Motion carried.

h. Approve Contract with Elizabethtown Community Hospital

Motion made by Mr. Winters, seconded by Mrs. Gilbo to approve the contract with Elizabethtown Community Hospital for RN's for the 2022-23 school year at a rate of \$325 per day. All in favor. Motion carried.

i. Approve 2022-23 Cafeteria Budget

Motion made by Dr. Celotti, seconded by Mr. Winters to approve the 2022-23 Cafeteria Budget as presented. All in favor. Motion carried.

j. Approve 2022-23 Fall Coaches

Motion made by Mr. Winters, seconded by Mrs. Gilbo to table the 2022-23 Fall Coaches for further review. All in favor. Motion carried.

k. Approve Professional Development Plan

Motion made by Mr. Winters, seconded by Mrs. Kazlo to approve the Professional Development Plan for the 2022-23 school year. All in favor. Motion carried.

l. Approve Parent Involvement Policy – 1900

Motion made Mrs. Kazlo seconded by Mrs. Gilbo to approve the Parent Involvement Policy – 1900, with no changes. All in favor. Motion carried.

m. Renewal of Fuel Contracts

Motion made by Mr. Winters, seconded by Dr. Celotti to approve the fuel contracts with Port Henry, Moriah & Mineville-Witherbee Fire Departments, ACAP Head Start for the 2022-23 school year. Bunkoff (the General Contractor for the Construction Project) is also approved to purchase fuel as needed and billed monthly. All in favor. Motion carried.

n. Approve April & May 2022 Treasurer's Reports

Motion made by Mrs. Gilbo, seconded by Mr. Winters to approve the April & May Treasurer's Reports tabled in June, as submitted by Mrs. Mildon. All in favor. Motion carried.

o. Approve Budget Transfers

Motion made by Mrs. Gilbo, seconded by Mrs. Kazlo to approve the budget transfers as submitted by Mrs. Mildon. All in favor. Motion carried.

p. Approve 2022-23 Invoice Rates billable by MCS

Motion made by Mrs. Kazlo, seconded by Mr. Winters to approve the following Invoice Rates for services provide by MCS or facilities use.

Mechanic Fees	\$35.99/hr.
Bus Garage	\$50.00/hr.
NYS DOT Inspection	\$100/Inspection
Pool Use	\$35.00/hr.
Lifeguard	\$25.00/hr.
Bus Driver	\$30.00/hr.
Bus Mileage	\$3.00/mile
Building Use Fee	\$35.00/hr. (1 hour extra charged for Open & Clean Up)

All in favor. Motion carried.

q. Appoint Director of Special Services – Michael Dinsmore

Motion made by Mr. Malbon, seconded by Mrs. Kazlo

Whereas, William J. Larrow, Superintendent, Moriah Central School, has recommended the probationary appointment of Michael Dinsmore, as the Director of Special Services in the Moriah Central School District, be it

Resolved that Michael Dinsmore, be and hereby is appointed in the Moriah Central School District commencing July 1, 2022, and be it further

Resolved that he be paid at the rate of \$85,000, and be it further

Resolved that this appointment be made and services continued in accordance with and subject to the provisions of Section 3012 of the Education Law of the State of New York, and the rules and regulations of the Board of Education of this District.

All in favor. Motion carried.

r. Appoint Cook – Jane Melick

Motion made by Mrs. Kazlo, seconded by Mr. Harlow to appoint Jane Melick to the probationary position of Cook on Step 1 of the present agreement of the CSEA and MCS Board of Education effective 9/1/22. All in favor. Motion carried.

s. Approve Letter of Resignation – Jacqueline O'Donnell

Motion made by Mr. Malbon, seconded by Mr. Winters to approve the letter of resignation from Jacqueline O'Donnell, High School Math Teacher, with regret, effective 7/31/2022. All in favor. Motion carried.

t. Approve Education Plan for Brooke Taylor

Motion made by Mrs. Kazlo, seconded by Mrs. Gilbo to approve the Education Plan submitted by Brooke Taylor. All in favor. Motion carried.

u. Approve CSE Recommendations – Tabled for Executive Session

IX. ITEMS FOR BOARD INFORMATION/DISCUSSION

- a. No Retention for HS or Elementary
- b. Board of Education/Administrative Listing
- c. Board of Education Committee List – Needs Updating
- d. School Board Member Survey
- e. Varsity Sports – Starting date 8/22/22

Motion made by Mr. Winters, seconded by Mrs. Kazlo to enter executive session discuss personnel and act on CSE/CPSE Recommendations. All in favor. Motion carried.
Entered executive session 7:00PM.

Motion made by Mrs. Kazlo, seconded by Mr. Winters to re-enter regular session. Re-entered regular session at 7:19PM.

Approve CSE Recommendations

On motion made by Mrs. Kazlo, seconded by Mr. Winters there was an agreement on the Committee on Pre-School Education, the Committee on Special Education, the 504 Committee and the Sub-Committee on Special Education recommendations pertaining to students #9907084, 9907607, 9907120, 9907702, 9907188, 9907310, 9907662, 9907711, 9907607, effective 7/7/22. All in favor. Motion carried.

Approve Letter of Resignation from Whitney Bartlett

Motion made by Mr. Winters, seconded by Mrs. Kalzo to approve the Letter of Resignation, with regret, from Whitney Bartlett, Elementary School Nurse effective 8/31/22. All in favor. Motion carried.

Approve Letter of Resignation from Ashley Cheney

Motion made by Mrs. Gilbo, seconded by Mr. Winters to approve the Letter of Resignation from Ashley Cheney, Teacher Aide, with regret, effective 7/7/22. All in favor. Motion carried.

X. ADJOURNMENT

Motion made by Mr. Winters seconded by Dr. Celotti to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 7:40PM.

Stacey Stahl, District Clerk