

Moriah Central School

Dignity Act Harassment Complaint Form

Directions: If you believe you, or someone else, have been the victim of harassment or discrimination in the school environment, please use this form to report the allegations. Harassment is defined as the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional, or physical well-being. Harassment or discrimination may be based on a student's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, sex, gender, sexual orientation, disability, or any other categories of individuals protected by federal, state, or local law. Per the **Dignity for All Students Act**, harassment and/or discrimination toward students by employees or other students on school property or at school functions is prohibited.

Be as complete as you can, and submit the form to a program administrator, the Dignity Act Coordinator (DAC), counselor, or other staff member (whichever you are more comfortable with). If you need help in completing the form or filing the complaint, see your counselor, DAC or program administrator. You may submit any additional materials you feel will be helpful along with this form. Please keep copies for yourself.

*You may also submit this form anonymously by sending to either the High School or Elementary Offices.

Date of complaint: _____ Targeted student _____

Name of person(s) committing the alleged harassment: _____

Date(s) and time(s) of incident(s): _____

Place(s) where incident occurred: _____

Description of the harassment: _____

Names of witnesses, if any: _____

I certify that all statements on this form are accurate and true to the best of my knowledge.

Name of Reporter: _____ Phone: _____

Received by (School Official): _____ Date: _____

(Signature)

Dignity Act Complaint Investigation Form (page 2) to be completed by Principal, DAC or designee

Dignity Act Harassment Complaint Investigation Form

To be completed by Principal, DAC or designee.

Attach Target, Perpetrator, Witness Interview forms when applicable.

Incident was biased-related yes no

Circle type of bias: race, weight, national origin, ethnic group, religion, religious practice, mental or physical ability, sexual orientation, gender identity, and sex, other _____

Witnesses interviewed: _____

Results of investigation: _____

Material incident of Harassment or Discrimination: Yes No

Follow-up/Corrective action: _____

Person responsible for follow-up: _____

Completed by (School Official): _____
(Signature)

Date: _____